



July 5, 2024

Terry Jeffery
District Administrator
Riley Purgatory Bluff Creek Watershed District
18681 Lake Drive E.
Chanhassen, Minnesota 55317

Dear Terry:

Enclosed please find the checks and Treasurer's Report for Riley Purgatory Bluff Creek Watershed District for the one month and six months ending June 30, 2024.

Please examine these statements and if you have any questions or need additional copies, please call me.

Sincerely,

REDPATH AND COMPANY, LLC.

A handwritten signature in black ink that reads "Mark Gibbs".

Mark C. Gibbs, CPA
Enclosure

RILEY PURGTORY BLUFF CREEK WATERSHED DISTRICT
VISA ACTIVITY
JUNE 30, 2024

DATE	PURCHASED FROM	AMOUNT	DESCRIPTION	ACCOUNT #	RECEIPT
05/21/24	Amazon	39.99	office supplies-hand soap	10-00-4200	Y
05/21/24	Amazon	71.84	office supplies- paper towels	10-00-4200	Y
05/21/24	1Password foreign transaction fee	6.70	foreign transaction fee for software subscription	10-00-4203	N/A
05/21/24	1Password	335.16	software subscription	10-00-4203	Y
05/21/24	U of M Cont Learning	225.00	staff training registration	10-00-4265	Y
05/21/24	Speedway	40.10	vehicle fuel	10 01 4322	Y
05/21/24	US Postal Service	18.40	postage	10 00 4280	Y
05/22/24	Verizon	565.05	monthly telecommunications	10 00 4240	Y
05/23/24	Adobe	21.66	monthly software subscription	10-00-4203	Y
05/23/24	Safelite	479.81	vehicle windshield repair	10 01 4322	Y
05/23/24	Target	10.84	office supplies-bags	10-00-4200	Y
05/24/24	Doodle foreign transaction fee	0.29	foreign transaction fee for software subscription	10-00-4203	N/A
05/24/24	Doodle	14.95	software subscription	10-00-4203	Y
05/24/24	Waste Management	202.45	office waste disposal	10-00-4220	Y
05/24/24	US Postal Service	18.40	postage	10-00-4280	Y
05/28/24	Adobe	21.66	monthly software subscription	10-00-4203	Y
05/28/24	The Home Depot	5.39	wasp spray for office	10-00-4200	Y
05/29/24	Target	17.54	office supplies- markers and bug spray	10-00-4200	Y
05/29/24	Eventbrite	540.92	staff reg. for MN Watersheds Summer Tour	10-00-4265	
05/30/24	PetSmart	100.34	office aquarium supplies	10-00-4200	Y
05/31/24	Menards	3.24	ant bait for office	10-00-4200	Y
06/03/24	Holiday	71.51	vehicle fuel	10 01 4322	Y
06/05/24	Holiday	69.02	vehicle fuel	10 01 4322	Y
06/06/24	Hennepin Recycling Drop-Off	12.00	recycling drop off	10-00-4220	Y
06/10/24	In *mlw Enterprises	351.90	office supplies- new cell phone	10-00-4200	Y
06/10/24	US Postal Service	18.40	postage	10-00-4280	Y
06/10/24	Microsoft Store	(21.27)	refund for staff laptop purchase	10-00-4200	Y
06/10/24	Microsoft Store	(249.52)	refund for staff laptop purchase	10-00-4200	Y
06/11/24	Microsoft	50.00	monthly software subscription	10-00-4203	Y
06/11/24	Microsoft	51.84	monthly software subscription	10-00-4203	Y
06/11/24	Microsoft	10.00	monthly software subscription	10-00-4203	Y
06/11/24	Microsoft	200.76	monthly software subscription	10-00-4203	Y
		\$3,304.37	General Administration Total		
05/23/24	Ace Hardware	34.67	spade for soil testing	20-13-4635	Y
05/24/24	Amazon	69.90	field supplies- alcohol	20-05-4201	Y
05/24/24	Upstream Technologies	5,000.00	wetland program software	20-13-4203	Y
05/28/24	Amazon	79.33	DC field supplies- thermometer and meter stick	20-05-4201	Y
05/29/24	Amazon	72.45	thermometer DC supply	20-05-4201	Y
05/29/24	Forestry Suppliers	73.75	wetland program field supplies	20-13-4201	Y
05/29/24	Ace Hardware	42.86	wetland program supplies	20-13-4201	Y
05/30/24	Forestry Suppliers	63.90	soil compaction tester equipment	20-13-4635	Y
06/06/24	Hannays Inc	333.56	equipment for boat motor- DC	20-05-4635	Y
06/07/24	Verizon	7.02	monthly DC telecommunications	20-05-4240	Y
06/10/24	Amazon	36.87	DC field supplies- rake and fuel system cleaner	20-05-4201	Y
06/10/24	Flowcode	480.00	annual software subscription	20-08-4203	Y
06/10/24	Amazon	69.98	DC equipment- boat motor stand	20-05-4635	Y
06/11/24	Table Covers Now	456.33	branded table covers for tabling	20-08-4275	Y
		\$6,820.62	District-Wide Total		
		\$10,124.99	GRAND TOTAL		

Riley Purgatory Bluff Creek Watershed District

Interim Financial Statements

June 30, 2024



4810 White Bear Parkway White Bear Lake, MN 55110 651.426.7000 www.redpathcpas.com

Redpath and Company is an independent member of HLB International, a world-wide organization of professional accounting firms.

Riley Purgatory Bluff Creek WD
Balance Sheet
June 30, 2024

ASSETS

Current Assets

4M Fund	\$	6,887,065.24	
CDs		471,000.00	
Due From Other Govt.		247,047.00	
Taxes Receivable-Delinquent		17,921.54	
Pre-Paid Expense		47,138.23	
Security Deposits		7,244.00	
Total Current Assets			\$ 7,677,416.01

LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$	263,775.82	
Retainage Payable		12,813.73	
Salaries Payable		21,748.21	
Permits & Sureties Payable		755,053.16	
Deferred Revenue		17,921.44	
Total Current Liabilities			1,071,312.36

Capital

Fund Balance-General		7,885,742.89	
Net Income		(1,279,639.24)	
Total Capital			6,606,103.65
Total Liabilities & Capital			\$ 7,677,416.01

**Riley Purgatory Watershed District
Treasurer's Report/Check Register for the Period of 6/1/24 to 6/30/24
To Be Approved at the July 10, 2024 Board Meeting**

INCOME

Source	Check Date	Dep. Date	Amount	Description
Outdoor Innovations Landscaping, LLC	06/04/24	06/07/24	633.00	Cash Escrow 2023-034
Outdoor Innovations Landscaping, LLC	06/04/24	06/07/24	200.00	Permit Fee 2023-034
Sever Construction Inc.	06/04/24	06/07/24	2,700.00	Replenishment 2023-036
ILEX Group, Inc	05/30/24	06/07/24	85,099.00	Financial Assurance 2023-036
Carson LaVine	06/07/24	06/12/24	2,000.00	Permit Fee 2024-038
4M Fund	--	06/30/24	31,359.00	June Interest Estimate
Total Income for June, 2024:			\$121,991.00	

EXPENSES

Payee	Check #	Pay Date	Amount	Description
SW News Media	6635V	06/07/24	(\$1,141.56)	Publications *Void
Abdo LLP	6702	07/10/24	15,099.00	Audit & Accounting
Barr Engineering	6703	07/10/24	85,674.14	Engineering
Bolton and Menk	6704	07/10/24	1,000.00	Events
Century Link (Lumen)	6705	07/10/24	316.25	Office Utilities
Jill S. Crafton	6706	07/10/24	653.10	Per Diem
Tom Duevel	6707	07/10/24	683.62	Per Diem
ECM Publishers, Inc.	6708	07/10/24	1,219.00	Publications
Freshwater Scientific Services	6709	07/10/24	4,250.00	Lab Analysis
HealthPartners, Inc.	6710	07/10/24	7,755.43	Benefits
Amy Herbert	6711	07/10/24	832.00	Recording Services
Wendy Holdman	6712	07/10/24	5,000.00	Stewardship Grant
Larry Koch	6713	07/10/24	230.87	Per Diem
League of MN Cities Ins. Trust	6714	07/10/24	7,796.52	Insurance & Bonds
Metro Sales, Inc.	6715	07/10/24	169.32	Printing
Metro Watershed Partners	6716	07/10/24	3,000.00	Dues
Minnetonka Public Schools ISD 276	6717	07/10/24	1,176.43	Educator Grants
Nicola Dell5 LP	6718	07/10/24	8,613.84	Rent
Peterson Companies, Inc.	6719	07/10/24	73,952.04	Construction
PLM Lake & Land Mgmt. Corp.	6720	07/10/24	8,680.00	Professional Services
Principal Life Insurance Company	6721	07/10/24	229.67	Benefits
RMB Environmental Laboratories, Inc.	6722	07/10/24	1,989.00	Lab Services
Smith Partners	6723	07/10/24	25,126.12	Legal Expenses
Southwest Metro Chamber of Commerce	6724	07/10/24	388.00	Dues
Teledyne Instruments, Inc.	6725	07/10/24	452.50	Equipment
10,000 Lakes Aquaculture	6726	07/10/24	800.00	Equipment
Thrive Consulting	6727	07/10/24	2,500.00	Training & Education
University of Wisconsin-Stout	6728	07/10/24	4,635.00	Lab Analysis
Wild Threads Apparel & Promotions	6729	07/10/24	847.91	Public Information & Education
David Ziegler	6730	07/10/24	706.06	Per Diem
Total Checks for Approval:			\$262,634.26	

Electronic Payments:

June Wages/Taxes/Benefits	EFT	06/30/24	87,704.43
Ameritas Life Insurance	EFT	06/02/24	98.80
Xcel	EFT	06/01/24	22.98
Xcel	EFT	06/08/24	561.68
June Credit Card	EFT	06/20/24	10,009.73

Total Expenses for June, 2024:	\$361,031.88
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Cash Balances from Ledger for the Month of June	6/1/2024 Balance	Income	Payments	6/30/2024 General Ledger Balance
4M Fund-General Checking	\$7,126,106.12	\$121,991.00	\$361,031.88	\$6,887,065.24

Riley Purgatory Watershed District 2024 Budget Status Report Through 6/30/24

Revenues		2024 Budget	Current Month Revenues	Year-to-Date Revenues	Remaining 2024 Balances	Percent of Budget
	Plan Implementation Levy	\$4,047,281.00	-	\$17,068.46	\$4,030,212.54	0.42%
	Permit	114,000.00	89,999.00	118,715.21	(4,715.21)	104.14%
	Grant Income	209,000.00	-	125,924.00	83,076.00	0.00%
	Investment Income	200,000.00	31,359.00	204,490.13	(4,490.13)	102.25%
	Miscellaneous Income	-	-	-	0.00	0.00%
	Reimbursements	-	-	670.56	(670.56)	0.00%
	Past Levies	4,400,000.00	-	-	4,400,000.00	0.00%
	Partner Funds	666,000.00	-	10,356.80	655,643.20	1.56%
	Total Revenue	\$9,636,281.00	\$121,358.00	\$477,225.16	\$9,159,055.84	4.95%

Expenditures		2024 Budget	Current Month Expenditures	Year-to-Date Expenditures	Remaining 2024 Balances	Percent Expended
10	Administrative					
00-40	Board Administration	\$34,763.00	\$2,665.48	\$18,655.28	\$16,107.72	53.66%
00-41	Employees/Staff	966,980.00	85,107.92	447,376.08	519,603.92	46.27%
00-42	General Office Expenses	187,003.00	11,674.31	89,041.12	97,961.88	47.61%
00-42	Dues/Insurance	47,380.00	8,184.52	\$21,177.52	26,202.48	44.70%
00-43	Professional Services	670,927.00	65,981.52	298,372.19	372,554.81	44.47%
00-48	Advisory Committee	5,150.00	-	-	5,150.00	0.00%
01-43	Fleet Management	11,371.00	902.52	2,090.33	9,280.67	18.38%
	Total Administrative Expenses	\$1,923,574.00	\$174,516.27	\$876,712.52	\$1,046,861.48	45.58%
20	District Wide					
20-01	10-Year Management Plan	\$95,000.00	5,099.90	56,127.72	\$38,872.28	59.08%
20-02	AIS Inspection and Early Response	68,000.00	810.84	864.25	67,135.75	1.27%
20-03	Cost Share/Stewardship Grant	205,000.00	6,917.26	17,763.74	187,236.26	8.67%
20-05	Data Collection and Monitoring	170,250.00	9,396.01	48,714.27	121,535.73	28.61%
20-06	District Groundwater Assessment	-	628.00	3,882.84	0.00	0.00%
20-07	Community Resiliency	200,000.00	2,943.50	4,147.00	195,853.00	2.07%
20-08	Education and Outreach	115,500.00	6,174.66	23,326.24	92,173.76	20.20%
20-09	Plant Restoration - U of M	-	-	27,424.27	(27,424.27)	
20-10	Repair and Maintenance Fund	100,000.00	-	-	100,000.00	0.00%
20-13	Wetland Management	25,000.00	5,266.73	15,361.95	9,638.05	61.45%
20-14	Groundwater Conservation	5,000.00	-	-	5,000.00	0.00%
20-15	Lake Vegetation Implementation	142,200.00	12,930.00	40,142.04	102,057.96	28.23%
20-16	Opportunity Project	420,000.00	4,368.00	27,406.20	392,593.80	6.53%
20-18	Stormwater Ponds - U of M	-	-	-	0.00	0.00%
20-xx	UAA Updates	60,000.00	-	-	60,000.00	0.00%
	Total District Wide Expenses	\$1,605,950.00	\$54,534.90	\$265,160.52	\$1,344,672.32	16.51%
30-90	Projects					
30	Bluff Creek	\$641,428.00	14,908.78	\$80,138.12	\$561,289.88	12.49%
40	Riley Creek	1,379,000.00	103,262.54	520,647.55	858,352.45	37.76%
50	Purgatory Creek	1,004,700.00	3,392.00	14,205.70	990,494.30	1.41%
90	Reserve	325,000.00	-	-	325,000.00	0.00%
	Total Projects Expenses	\$3,350,128.00	121,563.32	\$614,991.37	\$2,735,136.63	18.36%
	Total Expenditures	\$6,879,652.00	\$350,614.49	\$1,756,864.41	\$5,126,670.43	25.54%

Revenues Over/(Under) Expenses		2024 Budget	Current Month	Year-to-Date	Budget
	Total Revenue	\$9,636,281.00	\$121,358.00	\$477,225.16	\$9,159,055.84
	Total Expenditures	6,879,652.00	350,614.49	1,756,864.41	5,122,787.59
	Revenues Over/(Under) Expenses	\$2,756,629.00	(\$229,256.49)	(\$1,279,639.25)	\$4,036,268.25

No Assurance Is Provided On These Financial Statements
Substantially all disclosures required by generally accepted accounting principles are not included.