

**DRAFT Regular Meeting Minutes –March 20, 2023**  
**RPBCWD Citizens Advisory Committee Monthly Meeting**  
**Location: Virtual via Zoom**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**CAC Members**

Andrew Aller	E	Jeff Weiss	P	Marilynn Torkelson	P
Arne Bjork	P	Jessica Willey	E	Michelle Frost	E
Bonnie Nelson	P	Jim Boettcher	E	Savanna Larson	P
Dave Paulson	P	John Tyler	P	Sharon McCotter	P
Heidi Groven	P	Louise Ludford	P	Terry Jorgenson	P

**Others**

Liz Forbes	RPBCWD Staff	P			
Eleanor Mahon	RPBCWD Staff	P			
Tom Duevel	RPBCWD Manager	E			

**CAC MOTIONS for the Board of Managers:**

- 1. NONE**

**Key CAC discussion items for the Board of Managers:**

- 1. NONE**

- I. **Opening – 6:00 – 6:15**
  - A. Call CAC Meeting to Order: Jeff Weiss (sitting in for Andrew and Jim) called meeting to order at 6:05 pm
  - B. Attendance: *As noted above*
  - C. Attendee introductions as needed:
  - D. Matters of public interest:
  - E. Approval of the Agenda: John Tyler made a motion, Dave Paulson seconded
  - F. Designate timekeeper: Bonnie
  - G. Approval of previous CAC meeting minutes: John Tyler moved to accept and Dave Paulson seconded.
  
- II. **Board Meeting Recap and Discussion**
  - A. Highlights: Sharon – Mgr Koch recommended that CAC meetings be recorded, so that the BOM and others can listen to later. CAC members discussed and made the point that BOM and others can sit in on meetings anytime. Sharon made the motion to not record the CAC meetings, the meeting was seconded, and voted on. There were no nays and Marilyn abstained. Bonnie asked about a BOM notes from Manager Koch that the BOM did not take action on. CAC discussion of this noted that BOM member opinions did not require action by the CAC.

- B. Response on CAC recommendation to the Board: BOM asked for copy of Marilyn's spreadsheet of open CAC topics so they won't be overlooked or forgotten in the future.
- C. New Advisory Topics from the Board: None
- D. CAC members: [Please sign up to attend a Board meeting](#)

**III. Program and Project Updates – 6:25 - 7:25**

**A. District Updates (staff)**

- 1. General: Liz provided some updates
- 2. Upcoming events: Eleanor and Savanna provided an update of upcoming events and volunteer opportunities.

**B. Learning Presentation/Discussion Topic – 6:30 pm**

- 1. Josh's water quality report was postponed to the April meeting

**IV. CAC Process and Function**

- A. Update on bylaws revision progress - none at this time

**V. Future Meetings: planning and topics**

- A. 4/17/2023: Josh Maxwell 2022 water quality update
- B. 6/19/2023: Lee Frelich (UofM), Forest Ecology
- C. TBD: Alaina Portoghese (AmeriCorps) soil health project
- D. TBD: Importance of native plants
- E. TBD: Climate change & watershed impacts
- F. TBD: 10 Year Plan Update: Overview/requirements
- G. TBD CAC/community education approach (idea: incorporate work Alaina is doing with soil health)

**VI. Upcoming Events and Adjournment**

- A. Board of Managers Regular Meeting (1<sup>st</sup> Wed of month, 7pm): 4/12/2023
- B. Board of Managers Workshop (3<sup>rd</sup> Thurs of month, 7pm): 4/20/2023
- C. Next CAC Meeting: 4/17/2023
- D. TAC meeting TBD