

**Draft Regular Meeting Minutes – February 26, 2024**  
**RPBCWD Citizens Advisory Committee (CAC) Monthly Meeting**  
**Location: RPBCWD Office**

**ATTENDANCE**

Status: P=Present, E=Excused, A=Absent without notification

**Members**

Andrew Aller	P	Dave Paulson	P	Michelle Frost	P	Terry Jorgenson	P
Andrew Peterson	P	Jeff Weiss	P	Marilynn Torkelson	E		
Bonnie Nelson	P	Jim Boettcher	P	Sharon McCotter	P		

**Others**

Liz Forbes	RPBCWD Staff	P	David Ziegler	RPBCWD Manager	P
Eleanor Mahon	RPBCWD Staff	E			
Zach Dickhausen	RPBCWD Staff	P			

**CAC MOTIONS for the Board of Managers:**

None

**Key CAC discussion items for the Board of Managers:**

None

**I. Opening**

- A. **Call CAC meeting to Order:** Meeting was called to order by Andrew Aller at 6:02 PM.
- B. **Attendance:** As noted above.
- C. **Matters of general public interest:** None
- D. **Approval of agenda:** approved without objection
- E. **Approval of last month's minutes:** approved without objection

**II. Learning Presentation**

Zach Dickhausen, Natural Resources Coordinator, presented on the Wetland Program. Topics included wetland restoration program overview, wetland assessments, prioritization of wetlands, Wetland Conservation Act (WCA), and wetland delineations. Questions focused on wetland credits purchasing. Discussed possible development of a flowchart to help clarify decision making between LGU's, WCA, and Watershed District.

**III. Board Meeting Recap and Discussion - Report by Jeff Weiss**

- A. **Highlights from the (monthly) managers meeting**
  1. Landowners and public comments about Duck Lake water levels and a desire to see them higher (pre-adjustment of culvert)
  2. Lengthy informational presentation from Barr engineering about Lotus Lake load reduction/improvement.

- a) Board discussion about past alum treatments and their effectiveness as well as impact of wake boating on stirring sediment.
3. No actions recommendation.
4. Discussions about the watersheds ability to enforce regulations.
- B. **Response on CAC recommendations to the Board:** Nothing brought to the board.
- C. **New Advisory Topics from the Board:** Manager Koch asked if CAC motions list will be utilized again. CAC members could remind the Board to review the list of motions to ensure it is not missed.
- D. **CAC members:** Sign up to attend a Board meeting. Meetings covered through April.

#### IV. Program and Project Updates

- A. General (Liz)
  1. EHAP BOM/CAC Joint meeting: March 11, 9:30am-2:30pm; RSVP from 4 CAC members; workshop will include breakout sessions.
  2. Lake shoreline evaluation & annual reporting available soon.
- B. E&O updates (Eleanor)
  1. Absent tonight due to STEM on Tap program. Will provide an update at next meeting.

#### V. CAC Business: Process and Function

- A. CAC Member Guidance draft sent by Liz - please review before next CAC meeting
- B. Committee/project interest/ideas (leadership needed)
- C. Motions by CAC members: None

#### VI. Scheduled Guest Speakers

- A. Josh Maxwell & Andrew Hartmann (RPBCWD) – water quality update scheduled for next CAC meeting, March 18<sup>th</sup>.

#### VII. Upcoming Events and Adjournment.

- A. **Next BOM Meeting:** March 13; 7:00 PM, Bonnie to attend on behalf of the CAC
- B. **Next CAC Meeting:** March 18, 2024; 6:00 PM
- C. **Woodland Invaders Workshop:** March 19, Staring Lake; 5:30pm-7:30pm. [RSVP](#) required..
- D. **Lake Association Summit:** March 21<sup>st</sup>, 2024, at 6 pm. By invitation only.
- E. Meeting adjourned at 7:39pm by general consensus.

#### VIII. New business

- A. Review the list of motions at the next CAC meeting.
- B. Review CAC Member Guidance document sent by Liz prior to next meeting. Provide feedback at next CAC meeting.
- C. City looking at potential property development off Dell Road. Administrator Terry Jeffrey is already in contact with city regarding the site.