

Minutes: Monday, September 21, 2020
RPBCWD Citizen’s Advisory Committee (CAC) Monthly Meeting
Location: VIRTUAL VIA ZOOM OR TELEPHONE

CAC Members (By each name, put a P=Present, E=Excused, not present but with notification or A=Absent with no notification)

Jim Boettcher	P	Peter Iverson	E	Sharon McCotter	P	Marilynn Torkelson	P
Kim Behrens	P	Michelle Frost	P	Jan Neville	P		
Vanessa Nordstrom	A	Terry Jorgenson	E	Joan Palmquist	P	Heidi Groven	P
Barry Hofer	P	Matt Lindon	P				

Claire Bleser	RPBCWD Administrator	P
B Laurer	RPBCWD staff	P
Dick Ward	Board of Managers	P

Key MOTIONS for the Board of Managers: None

Key CONSENSUS items: We resolve to support BOM’s efforts to prevent unauthorized shoreline projects through education and to provide consequences for implementing shoreline projects without the appropriate permits. The CAC will modify the existing “New Lake Home Owners Guide and update to indicate consequences for doing work without appropriate permits. The CAC will also tailor the guide for different water bodies, including lakes, retention ponds... etc.

Key DISCUSSION items: None

I. Opening

- A. Call CAC meeting to Order:** President Sharon McCotter called the meeting to order at 6:05 pm.
- B. Attendance:** As noted above. CAC member updates: Vanessa has not responded to emails and has missed too many meetings-she is to be presumed dropped out of the CAC. Pete has been in touch and is Excused indefinitely due to personal matters. He will resume active participation when he can.
- C. Matters of general public interest:** None
- D. Approval of Agenda:** This meeting has been shortened to accommodate the workshop at 6:30. Jim moved and Joan seconded to approve the agenda . Motion carried.
- E. Approval of August 17, 2020 CAC Meeting Minutes:** Jan moved and Joan seconded to approve the minutes as written. Motion carried.

II. Board Meeting Recap and Discussion -Joan Palmquist attended September’s BOM meeting. Jan Callison, the retiring Hennepin County Commissioner for District 6, gave an excellent presentation on the County Commissioner’s role.

III. Program and Project Updates; Staff Engagement with CAC; CAC Business; Subcommittee Reports – 6:15 – 6:28

- Suggested next steps on updating the existing **Your Watershed Awareness sheet** and expanding the sheet to other audiences.
 - Harvest any specifics for the existing Your Watershed Awareness sheet so we don't lose important input. Suggestions are as follows:
 1. Correct contact information for Cost Share Grants from Michelle Jordan to B Lauer.
 2. correct native spelling typo.
 3. The front side of the **Your Watershed Awareness sheet** under Use best practices refers to “a list of ideas” (of Best Management Practices) on the backside of the YWA sheet, but on the backside of the sheet there is not an area identified as Best Practices. There is a **How can I help my lake?** section. Change wording to be consistent. Add more ideas such as Install a 20 foot deep native plant buffer. Install a rain garden. Replace salt as a deicer in the winter with other techniques. (have a link that explains why salt use should be eliminated or greatly reduced and outline alternative techniques to stay safe in icy conditions, provide a link to What are native plants?
 4. This sheet is aimed at Lake property owners-title specific to lakeshore owners. Develop other **Awareness Sheets** for homeowners on wetlands, creeks and retention ponds.
 - Hold on adding consequences until after the Board of Managers finalizes these moving parts; actively being discussed now by the Managers
 - Hold on final updates until new E&O staff is hired, trained and in place to accomplish the work
 - Before creating similar sheets for other audiences, work with Staff to understand what education has taken place in this arena in the past i.e. workshops for realtors, contractors, shoreline owners/workers, etc.
 - Then prepare a motion for Manager and Staff approval on what the CAC would like to see for the additional groups and how the CAC might be able to help
- Update on Barr's production and then the distribution plan for the Raingarden Maintenance Manual
 - Both versions of the manual (Michelle Jordan's and Lori/Marilynn's) have been turned over to BARR to be used as guides and inspiration for the final product
 - The Duck Lake project had two raingardens so the final product needs to be something that can be personalized/customized for future raingarden owners
 - Other logistics like copyrights need to be researched and confirmed.
 - Since the season for the rain gardens is winding down, a likely deliverable for a final manual will be in Spring 2021(or possibly sooner per Claire). That would also give the new E&O person time to get hired, trained and in place.
- Marilyn asked about Native Plant Benefits and recommendations. B clarified not all handouts are on the RPBCWD website.

IV. Upcoming Events; Close out of regular meeting (workshop to follow) – 6:28 – 6:30

1. RPBCWD Board of Managers October 7, 2020; 7:00 PM Regular board meeting – virtual Zoom meeting - Matt to attend on behalf of the CAC
2. RPBCWD CAC Meeting October 19, 2020; 6:00 PM – virtual Zoom meeting; Manager Ward to attend on behalf of the managers
3. Saturday, October 24 (rain date is Sunday, October 25) – Chanhassen Clean-Up for Water Quality. 9:30-12 – Removing leaves from curbs and storm drains by Lotus Lake. Meet at Carver Beach Road and Cree Drive. Sponsored by the City of Chanhassen. Sharon McCotter contact 952-388-9209
4. Joan Palmquist is resigning effective immediately due to personal matters.

V. Joan made a motion to adjourn, Jim seconded. CAC meeting adjourned at 6:39pm Workshop on CAC’s role immediately followed.

B initiated Workshop 6:40pm

Board meeting date	CAC member to attend
Jan. 8 - 7 PM	Lori Tritz
Feb. 5 - 7 PM	Marilynn Torkelson
Mar. 4 - 7 PM	Matt Lindon
Apr. 1 - 7 PM	Sharon McCotter
May 6 - 7 PM	Barry Hofer
June 3 - 7 PM	Lori Tritz
July 8 - 7 PM	Marilynn Torkelson
Aug. 5 - 7 PM	Sharon McCotter
Sept. 2 - 7 PM	Joan Palmquist
Oct. 7 - 7 PM	Matt Lindon
Nov. 4 - 7 PM	Sharon McCotter
Dec. 9 - 7 PM	Jan Neville