

MEETING MINUTES

Riley-Purgatory-Bluff Creek Watershed District

September 14, 2021, RPBCWD Board of Managers Special Meeting and Public Hearing

PRESENT:

Managers: Jill Crafton, Treasurer
Larry Koch
Dorothy Pedersen, Vice President
Dick Ward, President
David Ziegler, Secretary

Staff: Amy Bakkum, Administrative Assistant
Zach Dickhausen, Water Resources Technician II
Liz Forbes, Grant Coordinator
Terry Jeffery, Interim District Administrator
Mat Nicklay, Natural Resources Technician
Louis Smith, Attorney, Smith Partners
Scott Sobiech, Engineer, Barr Engineering Company

Note: this meeting was held remotely via meeting platform Zoom in abidance with state mandates in response to Covid-19.

1. Call to Order

1 President Ward called to order the Tuesday, September 14, 2021, Board of Managers Special
2 Meeting at 9:00 a.m. The meeting was held remotely via meeting platform Zoom.

3

2. Approval of Agenda

4 Manager Crafton moved to approve the agenda as presented. Manager Pedersen seconded the
5 motion. Manager Koch commented the special meeting notice didn't list the agenda item to adopt
6 a resolution adopting the budget and levy, and for that reason, he objected to having the item on
7 the agenda. He continued by saying there is no excuse for this, and this isn't the District's first
8 rodeo. Manager Koch remarked there is no excuse for the District not having clear, concise
9 notices. He provided his opinion about the District's published notice and stated most other cities
10 and counties publish much more robust budget and levy summaries. Manager Koch reiterated his
11 objection to including the passage of a budget and levy, because he believes it was not properly
12 noticed. President Ward said Manager Koch's comments are noted.

13 Upon a roll call vote, the motion carried 4-1 as follows:

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	No
Pedersen	Aye
Ward	Aye
Ziegler	Aye

14

3. Consider Approval of Proposed Fund Transfer

15 Manager Koch moved to delay this item until the Board’s next meeting. The motion died due to
 16 lack of a second.

17 Interim Administrator Jeffery said there are two projects he proposes funds be transferred into:
 18 The Middle Riley Creek Restoration Project and the Repair of Purgatory Creek Restoration Area
 19 Berm.

20 Interim Administrator Jeffery reminded the Board the Middle Riley Creek Restoration Project bid
 21 came in at \$439,582, which is 27%-28%, or \$95,000, over the project budget. He said the
 22 District’s 2021 budget included \$192,000 for this project. Administrator Jeffery recommended
 23 three transfers to make up for the shortfall:

- 24 •Move \$50,000 from the Lake Ann Wetland Restoration
- 25 •Move \$217,000 from Opportunity Projects
- 26 •Move \$85,000 from the Scenic Heights Project

27
 28 Interim Administrator Jeffery detailed the budget that would remain in those three line items after
 29 the fund transfers.

30 Interim Administrator Jeffery said the District is partnering with the City of Eden Prairie to repair
 31 the berm in the Purgatory Creek Restoration Area. He recommended moving \$113,000 out of the
 32 District’s Repair and Maintenance Fund toward the repair costs.

33 Manager Crafton moved to approve the fund transfers as presented. Manager Pedersen seconded
 34 the motion. Upon a roll call vote, the motion carried 4-0 as follows:

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36

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Abstain
Pedersen	Aye
Ward	Aye
Ziegler	Aye

37

38

4. Public Hearing on Proposed 2022 Budget and Levy

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President Ward opened the public hearing. He called for comments.

40

Manager Crafton moved to close the public hearing. Manager Pedersen seconded the motion.

41

Upon a roll call vote, the motion carried 5-0 as follows:

42

<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

43

5. Approve Resolution 2021-009 Adopting the RPBCWD Proposed 2022 Preliminary Budget and Levy and Authorizing Distribution to County Auditors

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Manager Ziegler moved to adopt resolution 2021-009 Adopting the RPBCWD Proposed 2022

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Preliminary Budget and Levy and Authorizing Distribution to County Auditors. Manager

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Crafton seconded the motion.

47 Manager Koch said he thinks the levy amount listed in the Resolution is different than the one
 48 in the spreadsheet and asked staff to review it. Manager Koch presented his computations and
 49 his recommendations for changes to the proposed preliminary budget and asked Interim
 50 Administrator Jeffery questions about the budget.

51 Interim Administrator Jeffery agreed with Manager Koch’s budget comment regarding the
 52 \$65,581. Interim Administrator Jeffery recommended moving \$65,581 into the District’s
 53 Reserve Fund. Interim Administrator Jeffery said this action changes the reserve to \$115,581,
 54 leaves the budget and levy as stated in the Resolution, and brings the District’s Reserve Fund
 55 balance to just under \$300,000.

56 Manager Ziegler and Manager Crafton accepted as a friendly amendment the budget change
 57 recommended by Interim Administrator Jeffery, which doesn’t change the proposed 2022
 58 preliminary total budget of \$7,284,572.00 or the proposed levy of \$3,640,581 as listed in
 59 Resolution 2021-009.

60 Upon a roll call vote, the motion carried 4-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Abstain
Pedersen	Aye
Ward	Aye
Ziegler	Aye

62

63 Interim Administrator Jeffery stated the District will hold a public information meeting at its
 64 December meeting to provide for public comment on the District’s 2022 budget and levy. He
 65 explained the Board is not required to take further action at that time regarding its budget and
 66 levy, but the Board could at that time take action to modify its 2022 budget and could take
 67 action to decrease its levy.

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6. Upcoming Events

69 President Ward announced the CAC will meet on September 20th at 5:00 p.m., and the Board’s
 70 next meeting is October 6th.

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7. Adjournment

72 Manager Crafton moved to adjourn. Manager Ziegler seconded the meeting. Upon a roll call
73 vote, the motion carried 5-0 as follows:

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<i>Manager</i>	<i>Action</i>
Crafton	Aye
Koch	Aye
Pedersen	Aye
Ward	Aye
Ziegler	Aye

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The meeting adjourned at 9:59 a.m.

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Respectfully submitted,

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David Ziegler, Secretary